

AGTS Supervisor's Academy

April 22, 2021 – July 1, 2021

Location: Sheraton Phoenix Airport Hotel, 1600 S 52nd Street, Tempe, AZ 85281

Date	Time	Module	Instructor
4/22/2021	8:30-5:00	Understanding & Managing Temperament/Personality	Laura Royal
4/29/2021	8:30-4:30	Communication Skills	Janet Welch-McGrath
5/06/2021	8:30-3:30	Time Management for Supervisors	Jim Temme
	3:35-3:45	CLASS PHOTO Immediately following class	
5/13/2021	8:30-4:30	The Hiring Process	Mike Ingersoll
5/20/2021	8:30-3:30	Equal Employment Opportunity	Michael Wade
5/27/2021	8:30-4:30	Teams, Team Building & Conflict Management	Jim Temme
6/03/2021	8:30-12:00	Introduction to Leadership	Michael Horne
	1:00-4:30	Leading Change	
6/10/2021	8:30-4:30	Performance Management Part I Overview, Delegation & Motivation	Laura Royal
6/17/2021	8:30-4:30	Performance Management Part II Coaching, Discipline & Corrective Action	Mike Ingersoll
6/24/2021	8:30-4:30	Valuing and Managing Diversity	Michael Horne
7/01/2021	8:30-2:30	Meeting Skills & Personal Action Planning	Laura Royal
	2:35- 3:15	Graduation Ceremony	

For more information, please call AGTS at 480-967-7544, x2 (outside the Phoenix metro area, call toll-free 1-800-970-1270 x2) or www.agts.com