

AGTS Supervisor's Academy Westside/Tolleson

February 29, 2024 – May 9, 2024

(Thursdays except for 3/26/24 and 4/16/24)

Location: Tolleson City Hall, 9055 W. Van Buren Street, Tolleson, AZ 85353

Date	Time	Module	Instructor
Feb 29, 2024	8:30-4:30	Supervision and Temperament Type	Michael Horne
Mar 7, 2024	8:30-4:30	Communication Skills	Janet Welch-McGrath
Mar 14, 2024	8:30-4:30	The Hiring Process	Debra Stapleton
Mar 21, 2024	8:30-4:30	Performance Management (AM) Delegation & Motivation (PM)	Debra Stapleton
Mar 26, 2024 <i>(Tuesday)</i>	8:30-4:30	Coaching Skills (AM) Discipline & Corrective Action (PM)	Ingersoll
April 4, 2024	8:30-4:30	Valuing and Managing Diversity	Michael Horne
April 11, 2024	8:30-4:30	Introduction to Leadership (AM) Leading Change (PM)	Michael Horne
April 16, 2024 <i>(Tuesday)</i>	8:30-3:30	Time Management <i>(class photo immediately following class)</i>	Kai Rambow
April 25, 2024	8:30-4:30	Teams and Team Building	Janet Welch-McGrath
May 2, 2024	8:30-3:30	EEO	Michael Wade
May 9, 2024	8:30-12:00	Meeting Skills	Kai Rambow
“	1:00-2:30	Academy Review and Personal Action Planning	Dallas Porter-Stowe
“	2:35-4:00	Graduation Ceremony	Dallas Porter-Stowe