

AGTS Supervisor's Academy

Fall 2024 (Westside--Host: City of Tolleson)

October 24, 2024 – February 6, 2025 (all Thursdays except 1/29/25)

Location: Tolleson City Hall, 9055 W. Van Buren St., Tolleson, AZ85353

Date	Time	Module	Instructor
10/24/24	8:30-4:30	Supervision and Temperament Type	Michael Horne
10/31/24	8:30-4:30	Communication Skills	Janet Welch-McGrath
11/14/24	8:30-4:30	The Hiring Process	Debra Stapleton
11/21/24	8:30-4:30	Teams and Team Building	Janet Welch-McGrath
12/5/24	8:30-3:30	Time Management <i>(group photo immediately following class)</i>	Kai Rambow
12/12/24	8:30-4:30	Performance Management (AM), Delegation & Motivation (PM)	Debra Stapleton
12/19/24	8:30-4:30	Coaching Skills (AM), Discipline & Corrective Action (PM)	Debra Stapleton
1/9/25	8:30-3:30	EEO	Michael Wade
1/16/25	8:30-4:30	Introduction to Leadership (AM), Leading Change (PM)	Michael Horne
1/29/2025 <i>(Wednesday)</i>	8:30-4:30	Valuing and Managing Diversity	Michael Horne
2/6/25	8:30-12:00	Meeting Skills	Kai Rambow
“	1:00-2:30	Academy Review and Personal Action Planning	Dallas Porter-Stowe
“	2:35-4:00	Graduation Ceremony	Dallas Porter-Stowe