

AGTS Supervisor's Academy

Fall 2024 (Central/Tempe)

October 22, 2024 – February 4, 2025 *(all Tuesdays except for 11/13/24)*

Location: Wyndham Phoenix Airport Hotel, 1600 S. 52nd St., Tempe, AZ 85281

Date	Time	Module	Instructor
10/22/24	8:30-4:30	Supervision and Temperament Type	Michael Horne
10/29/24	8:30-4:30	Communication Skills	Janet Welch-McGrath
11/13/24 <i>(Wednesday)</i>	8:30-4:30	The Hiring Process	Debra Stapleton
11/19/24	8:30-4:30	Teams and Team Building	Janet Welch-McGrath
12/3/24	8:30-3:30	Time Management <i>(group photo immediately following class)</i>	Kai Rambow
12/10/24	8:30-4:30	Performance Management (AM), Delegation & Motivation (PM)	Debra Stapleton
12/17/24	8:30-4:30	Coaching Skills (AM), Discipline & Corrective Action (PM)	Debra Stapleton
1/7/25	8:30-3:30	EEO	Michael Wade
1/14/25	8:30-4:30	Introduction to Leadership (AM), Leading Change (PM)	Michael Horne
1/28/25	8:30-4:30	Valuing and Managing Diversity	Michael Horne
2/4/25	8:30-12:00	Meeting Skills	Kai Rambow
“	1:00-2:30	Academy Review and Personal Action Planning	Dallas Porter-Stowe
“	2:35-4:00	Graduation Ceremony	Dallas Porter-Stowe